

## Girl Scouts of Connecticut

Position Title: Membership Program Facilitator ( 2 - part time position)

Reports To: Membership and Marketing Manager

Location: Wilton

### **POSITION SUMMARY:**

The Membership Program Facilitator is responsible for implementing programs to girls in underserved communities that would not otherwise have the opportunity to participate in Girl Scouts.

### **MAJOR ACCOUNTABILITIES:**

1. Assists with recruitment and retention of girls in program setting.
2. Registers all girls at program site.
3. Completes required paperwork in a timely fashion.
4. Provides adults with information about volunteer opportunities.
5. Executes girl programs.

### **SKILLS AND COMPETENCIES:**

The ideal candidate will have experience working with you, preferably in a program, camp, and/or child care setting. Key competencies for this position are: communication skills; the ability to retain existing community partners and to successfully facilitate and achieve grant requirements. Travel to assigned program sites required.

### **EDUCATION:**

High School Diploma/GED required.

