

Girl Scouts of Connecticut

Position Title: Camp Nurse

Reports To: Camp Director

Type of Camp: Resident

Location: Camp Timber Trails, Tolland, MA

POSITION SUMMARY:

This position works with the camp administration to ensure the overall general health and safety of campers and staff. Healthcare Supervisor is responsible for maintaining accurate and timely records according to *Safety-Wise*, American Camp Association standards and state and local regulations and requirements.

MAJOR ACCOUNTABILITIES:

- Works with the camp administration and camp staff to coordinate and deliver high quality healthcare and safety procedures with overall camp operations for both campers and staff.
- Ability to model behavior consistent with the Girl Scout Mission, Promise, and Law.
- Ensures cleanliness and infection control guidelines are maintained. Maintains the Health Center in a clean sanitary manner.
- Reviews all health forms and ensure they are compliant. Keeps Camp Director informed on the health status of campers and staff. Make sure camp administration and staff are aware of any health issues which will impact camp program.
- For resident camps, directs the health screening at the beginning of each session. Meets with parents during check in and check out.
- Ensures all medications are dispensed as directed by camper's physician.
- Keeps on file all reports such as daily log, insurance forms, accident/incident reports and any other health reports required. Submits these to the council office when necessary.
- Maintains and restocks inventory in the Health Center and in all mobile first aid kits.
- Be available to respond to emergencies. Assists the campers and staff in emergency situations.
- Maintains confidentiality of health information.
- Participates in all regular camp activities such as meals, flag ceremonies, all-camp activities, cookouts, opening and closing days and kapers.
- Reports needed repairs of equipment and facilities.
- Participates in regularly scheduled meetings and trainings to ensure open and positive communication.
- Maintains the paperwork necessary for efficient coordination of the Health Center.
- Participates in opening and closing procedures of the Health Center during the camp season.
- Keeps the Camp Director, and her/his designee informed of activities, problems and concerns on an ongoing basis. Participates in supervisory conferences.
- Knowledge of pluralism and diversity issues and ability to effectively communicate and work with all people to encourage full participation in Girl Scouting.
- Assure the maintenance of professional camper/staff relationships.
- Other duties as assigned.

SKILLS AND COMPETENCIES:

At least 21 years or older. Must hold a current drivers license
Paramedic, EMT, EMT Wilderness or Wilderness First Aid Responder required. RN preferred
(Massachusetts camp requires state reciprocity)
Current certifications in First-Aid and CPR for the Professional Rescuer required.