



GIRL SCOUTS OF CONNECTICUT, INC.
340 Washington Street * Hartford, CT 06106
860-522-0163 or 1-800-922-2770 (CT Only)
Fax: 860-548-0325 www.gsofct.org

VOLUNTEER POSITION DESCRIPTION

O R I E N T A T I O N V O L U N T E E R

Appointed by and Accountable to:

Service Unit Manager

Term:

One Year

Purpose:

- To familiarize adults who are interested in seeking a position in Girl Scouts with the Girl Scout Organization
- To provide a prescribed course as the first step in adult training

Qualifications:

- Is an active registered member of the Girl Scouts of the United States of America (GSUSA)
- Accepts the principles of the Girl Scout Promise and Law
- Is aware and accepting of religious, educational, racial, ethnic, and socioeconomic groups within the community
- Is committed to organizational diversity
- Is knowledgeable of GSUSA Policies and Standards and Girl Scouts of Connecticut, Inc. (GSOFACT) Policies and Procedures
- Is knowledgeable of the Girl Scout Program, its aims, and intent
- Able to work as a member of the Service Unit Team in partnership with the Service Unit Manager
- Is willing to meet new people and share a defined course with prospective new adults

Duties and Responsibilities:

- Takes initial and on-going training necessary to execute the duties of the position
- Establishes goals and objectives with the Service Unit Manager and/or the Service Team
- Is informed about new programs and changes at GSOFACT, ensuring the most current materials are being used
- Attends appropriate Service Team meetings and shares in planning at the local level
- Orients each prospective Leader and Service Team member in the Service Unit prior to participating in additional GSOFACT required trainings
- Sends rosters from completed Orientation trainings promptly to the local Service Center's Membership Department
- Is available throughout the year to meet the needs of the Service Unit
- Participates in performance evaluation with Service Unit Manager