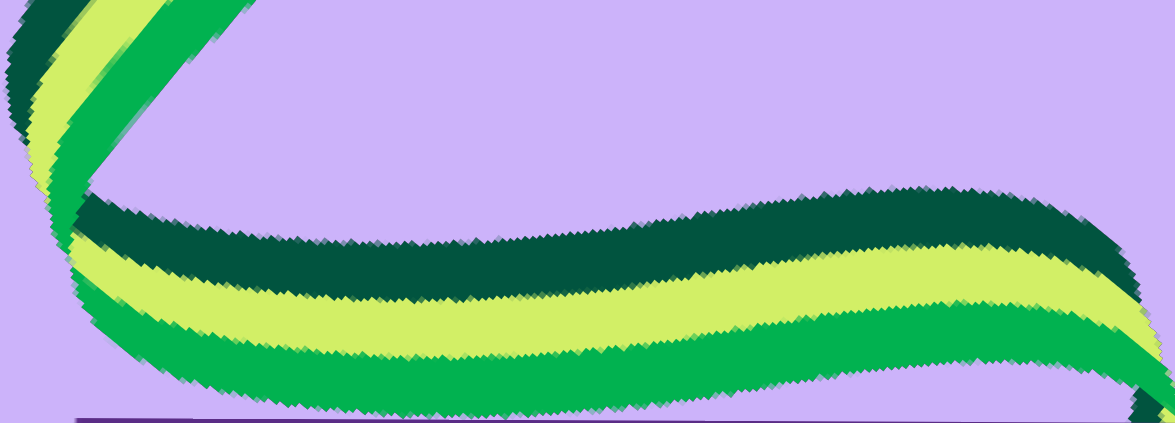# The Cookie Recipe

Issue 6

A Resource Guide for Volunteers during the 2023 Cookie Season

The Initial Order Period ends on Friday, March 10. Troops have until 11:59 PM, of that day, to make entries in eBudde; including entering in-person (paper order card) orders.

In order to prepare, be sure that you have access to your eBudde account. You will want to make sure you have access and all the Girl Scouts in the troop are listed in the "Girls" tab.

If you cannot access your eBudde account, please contact GSOFCT's Customer Care team.

We have several recorded Cookie Chats that cover eBudde basics and Initial Order entry. We highly recommend all troop cookie volunteers watch these recordings, especially if you were not able to attend the live Cookie Chats, or if you need a refresher.

Getting started with eBudde: This recording covers logging into eBudde and reviews all the tabs on the troop's eBudde dashboard. This is a solid introduction to eBudde for new troop cookie volunteers and a great refresher for returning volunteers.

Entering the Initial Order: This recording is a complete walk-through of how to enter troop Initial Orders, including an overview of how to enter paper order card orders, and where to view Digital Cookie® delivery packages (vs. Digital Cookie ship and donation packages).

Links to past issues of The Cookie Recipe are in the Resources for Volunteers drop-down menu on the Cookie Seller & Volunteer Resources page.

Action Steps

1. Check in with your troop families! While many Girl Scouts are using their Digital Cookie storefronts to take orders, there are many girls that have offline, paper order card orders that will need to be entered into eBudde by the troop cookie volunteer. Communicate with families about how to submit these orders: Sending a picture of the order card, emailing the total amounts needed for each variety, among other methods.

2. Do you need assistance with entering your troop Initial Order? Have a question about eBudde? The Product Sales Team will be holding "Initial Order Call-in Hours" over Zoom on Friday, March 10 from 6:00 PM – 10:00 PM.

Initial Order Entry Assistance - Call in hours
Time: Mar 10, 2023 06:00 PM Eastern Time (US and Canada)
Join Zoom Meeting
Meeting ID: 933 4628 3808
Passcode: Cookies

3. Don't forget to set up your troop's Virtual Booth link! This link will be automatically posted on the Cookie Finder tool so customers can order cookies from your troop to be shipped and donated. Watch this video to learn how to set up the troop Virtual Booth link in Digital Cookie!

4. Our next Cookie Chat will be on Wednesday, March 15 at 7:00 PM! We will be covering what to expect on Cookie Delivery Day. Please see the Cookie Chat Schedule towards the bottom of the newsletter for additional dates and topics.

Cookie Delivery Day
Time: Mar, 15 2023 07:00 PM Eastern Time (US and Canada)
Join Zoom Meeting
Meeting ID: 962 2751 4021
Passcode: Cookies

5. Girl Scouts who send 18 or more emails from the Digital Cookie platform by March 8 at 10:00 PM will earn a chance to be randomly selected to receive one of three fabulous items. Three Girl Scouts will be chosen. Girl Scouts who are selected will be able to choose one of the items listed below:

    a. Samsung tablet

    b. A 4-pack of tickets to either Mystic or Maritime Aquarium, including 4 theater or VR tickets, and $40 voucher for food.

    c. A Budsies Custom stuffed animal – You draw it, and they make it!

6. Please submit your ACH Authorization form submission as soon as possible. A new authorization is required for each membership year. If you haven't submitted an ACH form since August 15, 2022, a signer on the troop bank account will need to complete the form.

Cookie Chats Schedule

Wednesday 3/15 – Drive-thru Delivery Day
Wednesday 3/29 – Goal Getter Period, Booth Sales, and Troop Link Overview
Wednesday 4/5 – Question & Answer Session

Cookie Program Resources

Be sure to check out our Cookie Seller and Volunter Resources page for a complete catalog of Cookie Chat recordings and other resources for Girl Scouts, families, and volunteers.

Cookie Program Troop Guide

Printable PDF Order Card

2022-2023 ACH Authorization Form

Virtual Cookie Rally

Troop Cookie Manager Checklist

Troop Cookie Manager Training Recording

Raspberry Rally FAQs

Cookie Program Calendar

A complete calendar for the 2023 Cookie Program is on our Cookie Program Resources page and on pages 8-9 in the Cookie Program Troop Guide.

March 10, 2023 – End of Initial Order Taking Period. Deadline for troops to submit Initial Order in eBudde.

March 11, 2023 – Goal Getter order taking begins.

March 17, 2023 – Cookie Delivery Day time slots open in eBudde.

April 1, 2023 – Cookie Delivery Day & Booth Sales begin.

April 17, 2023-First ACH payment

April 23, 2023-Digitial Cookie closes for girl delivery

May 7. 2023- Last day of the Cookie Program & Booth Sales end. Digital Cookie closes for shipped and donated orders.

May 12, 2023 – Troop final eBudde deadline.

May 19, 2023 – Deadline to submit TOP Troop form, if applicable.

Customer Care

Are you looking for more information? Have a specific question about this email or what your next steps might be? We're just a call or email away! Contact our Customer Care Department and they will be happy to assist you!

customercare@gsofct.org
(800) 922-2770

Hours
Monday - Friday: 8:30 a.m.-4:30 p.m.