



# girl scouts of connecticut

## **Position: Service Unit Manager**

### **Resume Description:**

Provide supportive services and guidance to leaders, parents, guardians, volunteers, and community partners to cultivate a positive experience that builds girls of courage, confidence, and character, who make the world a better place.

- Develop and deliver training on responsibilities of engagement and expectations, along with policies and procedures to ensure a positive experience for leaders, volunteers, and girl members.
- Engage in continual learning to increase expertise and remain relevant in the areas of motivation, management, conflict resolution, collaboration, and team building.
- Oversee the recruitment of leaders, parents, guardians, volunteers, and girls to ensure the diversity of our members aligns with the demographics of the communities served.
- Openly communicate with Girl Scout staff about challenges, trends, successes, and progress towards service unit goals and objectives.
- Manage the support team who oversee logistics, communication, identification of speakers, and meeting facilitators, along with record integrity.
- Provide public relations efforts to promote Girl Scouts and develop partnerships with organizations who promote the empowerment of girls.

### **Marketable Skills:**

- Social media, Microsoft Office Suite, Salesforce expertise
- Public speaking skills
- Public relations skills
- Communication skills
- Training skills
- Leadership and motivational skills
- Supervision of volunteers